Personal Protection App

Project Report

Edinburgh Napier University

Group Project

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# Executive Summary

This is a short (1-page max) summary of the document. Its purpose is to provide the main points at a glance for busy managers who have limited time to spend reading lengthy documents. It is the professional equivalent of an abstract which summarises a research article for similar reasons.

# Background

This section summarises much of the information in the PID including aims, scope, limitations and context. (2 pages)

# Results

A summary of the project outcomes with reference to the original objectives. This will probably be in the form of a table of prioritised features. Project success is best demonstrated by completion of all of the essential features from the original plan.

This section may also include a summary of changes from the original plan if required. You could also include a description of the final deliverables including screenshots, for example.

Testing results should also be summarised in this section. These results are the evidence that your system works in the way intended. (4 pages + images)

# Project Management

Here you should summarise the conduct of the project itself including those techniques that worked well and those that did not. Be sure to identify project successes as well as shortcomings. From your analysis, you should draw a set of lessons learned. These are useful pieces of information for use in future projects.

This section should also include a comparison of the original schedule compared to the actual. This would best be done as a table of milestones with their original and final dates taken from your Gantt charts. (3 pages)

# Conclusion

Overall summary of the project result - for example:

* How well does the project meet its original aims?
* Is the system fully usable?
* If not, what additional actions are still required to make it so?
* Have any unforeseen technical limitations come to light during the project itself?
* etc.

(2 pages)

# References

In a real professional report, an explicit reference section is not always required. However, this report forms part of an academic assessment and correct referencing is very important. Please use the APA referencing style which you can select in the Microsoft Word referencing tool, or in an external tool such as Mendeley. With these tools available, there is no excuse for incorrect referencing.

# Appendices

## Appendix A

Original PID (copy and paste)

## Appendix B

Copies of Gantt charts - at least the initial and final versions. Make sure they are legible.

## Appendix C

Detailed testing records

## Appendix D

Design and/or technical documentation from the project as necessary